

FAMILY MOTOR COACH ASSOCIATION TUCSON DRIFTERS CHAPTER STANDING RULES

GENERAL

Purpose: The purpose of these Standing Rules is to document those items requiring definition for the effective day-to-day operation of the Chapter, while not requiring Bylaw status.

Scope: These Standing Rules are subordinate to the Bylaws of the Chapter, RMMA and FMCA; i.e., no article, section, sub-section or amendment of these Standing Rules may alter or delete the content or meaning of any provision of the aforementioned Bylaws.

Revision: These Standing Rules may be revised only as provided in the Chapter Bylaws.

STANDING RULES

CHAPTER ADMINISTRATION:

1. The Chapter's annual dues shall be \$20.00.
2. New or reinstated members' initiation fees shall be \$10.00 for name tags (if needed) and other badges/patches as may be determined by the membership.
3. Other member costs include rally fees that vary from event to event. An Advance fee deposit will be charged to those planning to attend a rally.
4. All attending Chapter meetings or rallies will wear Chapter nametags. A member will be "fined" \$0.25 for a missing name tag.
5. E-mail shall be the normal method of exchanging written information between and among Executive Board members.
 - A. E-mail communications shall be conducted in a businesslike and respectful manner.
 - B. Executive Board minutes, committee reports, draft documents and meeting agenda are among the information that should be provided to Executive Board members via e-mail prior to meetings.
 - C. The President shall provide the agenda for a board meeting or general membership meeting to the Executive Board members at least three (3) days prior to the meeting.
6. Each member is responsible for notifying FMCA and the Chapter Secretary of any changes of address, phone number, email address or status.

7. Smoking is not allowed at Chapter meetings, dinners, or rally gatherings.
8. Official colors of the Tucson Drifters Chapter are Copper & Turquoise.
9. At the discretion of the Executive Board, jackets, caps, banners or signs shall bear the Chapter logo.

CHAPTER ACTIVITIES:

10. Chapter fund raising activities shall be identified as to the specific purpose for each. The method of paying any proposed cash prizes must be specified before a raffle or other fund raising activity begins. Fund raising activities are the responsibility of the Vice President for Planning.

11. Rally Masters under the direction of the Chapter Vice President for Planning shall lead Chapter rallies. Activities for a rally will be planned by the Rally Masters for that rally. Refer to the RALLY MASTER'S PLANNING GUIDE.

12. Rally Masters are Chapter volunteers and receive no compensation. All rally attendees are encouraged to assist at the rallies.

13. Each rally must be self supporting.

14. Reimbursable Expenditures:

A. Rallies: For each rally a detailed accounting of expenses, with supporting receipts, must be maintained by the Rally Master or a Rally Treasurer. This expense report should be shared with the Chapter Treasurer as it is developed. All reimbursable expenses must be submitted to the Chapter Treasurer not later than the end of the month following the rally month.

B. Other Expenditures: All monies spent on behalf of the Tucson Drifters must be supported by receipts. Such receipts will be submitted to the Chapter Treasurer for reimbursement not later than the end of the month following the month of the expenditure. (Adopted Apr, 2014)

15. Meetings and rallies are open to guests. The host will be notified so the guest can be properly acknowledged.

A. Guests attending a rally in their own RV shall be considered potential members and should attend in an FMCA approved motor home.

B. Guests attending their third Chapter event should submit a membership application to FMCA (if not already a member) and Tucson Drifters.

CHAPTER MEDIA:

16. Publication in the monthly Chapter newsletter is considered official notice to the membership of meetings, and election of officers. Other written, email and phone communications will be used as needed and appropriate.

17. The Chapter newsletter and website (www.tucsondrifters.org) are intended to support the objectives of the Chapter by providing the primary means to inform the membership of Chapter events and activities. The newsletter and website will reflect respect and concern for the interests and well being of the Chapter and its members. Items reflecting personal political views and items contrary to Chapter interests will not be published. The Newsletter Editor and Webmaster are appointed by the Executive Board.

18. The Chapter newsletter and website may contain limited amounts of advertising compatible with the objectives and interests of the Chapter. Chapter members may offer items for sale without charge when it is not of a commercial or profit making nature. Commercial advertising of not more than 1/8th of a page will incur a charge of \$10.00 per month.

OFFICER RESPONSIBILITIES: (The following Chapter Officer responsibilities are included in the standing rules because they are not part of the FMCA Member and Volunteer Handbook.)

19. The National Director, or in his/her absence either the alternate or the designated representative, shall bring before the Executive Board, at the earliest opportunity, any and all matters which will require his/her vote as the chapter's representative in order to obtain the chapter's direction.

20. Vice President for Planning -The Vice President for Planning shall oversee the social and recreational activities of the Chapter and chair the Activities Committee for Advanced Planning. Schedules Chapter events, rallies, and social activities consistent with Chapter objectives; Solicits/appoints rally and event hosts and maintains the Rally Masters Planning Guide; Oversees fund raising activities within the Chapter; Promotes chapter member participation in planning and conduct of chapter activities.

21. Assistant Vice President for Planning - The Assistant Vice President for Planning shall perform above duties in the absence of the Vice President For Planning; additionally, will take notes at Activities Committee meetings and develop articles for Newsletter publication to keep the membership informed, be responsible for the 50-50 drawing at monthly dinner meetings and otherwise assist the Vice President for Planning and rally Masters and hosts as needed. (Adopted Nov, 2013)

22. Assistant Treasurer -The Assistant Treasurer shall in the absence of the Treasurer, perform the duties of the Treasurer as defined in the FMCA Member and Volunteers Handbook and these Standing Rules; be responsible for e-mailing out the dinner meeting notice, tabulate those attending along with their menu choices, notify the restaurant prior to the dinner how many are attending, the collection and balancing of monies paid by the members for the monthly dinners and other fees, and provide to

the Treasurer a report detailing those payments and the funds for deposit; and assist the Treasurer in the collection of monies, such as rally fees, membership dues, raffle funds, as well as any other financial activities as requested by the Treasurer. (Revised Apr, 2014)

SOCIAL MEMBERSHIP:

23. The purpose of this membership category is to provide former Tucson Drifters members the opportunity to continue their association and friendship with the current members of the Chapter based on the following qualifications and guidelines:

A. Membership is extended to former FMCA/Tucson Drifters members upon approval by the Tucson Drifters Executive Committee.

B. There is no membership fee required and applicants are not required to maintain FMCA membership.

C. Membership is extended to former members who no longer use or own a motor home or other livable recreational vehicles.

D. Social Members have no voice or vote in Chapter proceedings.

E. Social Members may attend any/all Chapter functions by paying fees associated with that function.

F. Social Members will receive the Chapter's monthly newsletter.

G. Social Members shall hold the Tucson Drifters harmless for any bodily injury, personal injury, and/or property damage caused by the negligent acts of the Social Member.

GENERATOR USE

24. The generator use policy for the Tucson Drifters Is established as:

A: To follow the hours established by each individual park.

B: Should there be no local ordinance; the FMCA hours from 7:00 AM to 11:00 PM shall be applied.

C: In special handicap situations a specific parking area would be designated for 24 hour generator usage.

EFFECTIVE:

Membership Approval: 1/6/2004

Amended: 11/6/2007

Amended: 2/2/2010

Amended: 4/6/2010

Amended: April 1,2014