

## **FAMILY MOTOR COACH ASSOCIATION TUCSON DRIFTERS CHAPTER BYLAWS**

### **ARTICLE I - CHAPTER NAME**

The name of this not-for-profit organization shall be the TUCSON DRIFTERS Chapter (hereinafter referred to as "chapter") of the Family Motor Coach Association, Inc., (hereinafter referred to as "FMCA").

### **ARTICLE II - OBJECT**

1. **PURPOSE:** This Chapter exists to promote social, recreational, and informational exchange activities, which provide for the enjoyment and pleasurable use of family member coaches.
2. **AREA:** This chapter shall be authorized to function in the Rocky Mountain Area of the FMCA. This area is under the Rocky Mountain Motorhome Association (RMMA).
3. **SCOPE:** This Chapter shall draw its membership and center its activities in the greater Tucson, Arizona and southeast Arizona area. The chapter will have members with a mutual interest in regular social/information meetings, education and recreational short and long distance rallies and such other activities as the membership may direct.

### **ARTICLE III - MEMBERS**

#### **1. ELIGIBILITY:**

- A. To be eligible for and to maintain membership in the Chapter, a person must be in good standing with FMCA, and meet the dues requirement and provisions set forth in the Bylaws of this Chapter.
- B. Membership in this Chapter shall not be denied any person on the basis of race, sex, religion, color, marital or family status, age, nationality, or disability.

2. **FAMILY UNIT:** The term "Family Unit", is defined as a person, his or her spouse, or partner; dependents of each, regardless of age; non-dependent grandchildren and great-grandchildren aged 18 and under.

3. **MEMBERSHIP:** The term "Membership," is defined as either a family unit or an individual or individuals owning a Qualifying Motor Coach who share a membership number.

4. **MEMBER:** The term "Member," is defined as each adult who, jointly or individually, constitutes a membership. The voting rights of each member are defined in the description of each category contained in Article III (3) of the FMCA Bylaws.

5. VOTING/HOLDING OFFICE: A member must own a qualifying motor coach (motorhome) or at least 1/3 interest in a qualifying motor coach (motorhome) in order to vote or hold office in this chapter.

6. QUALIFYING MOTOR COACH: The term "Qualifying Motor Coach," is defined as a self-propelled, completely self-contained vehicle that contains all the conveniences of a home, including cooking, sleeping and permanent sanitary facilities, and in which the driver's area is directly accessible in a walking position from the living quarters. The terms motor coach and motorhome may be used interchangeably.

7. DUES AND FEES:

A. ANNUAL DUES: Annual payment of Chapter and National dues enables persons to become active members entitled to all rights and privileges of the Chapter, RMMA and FMCA. The annual dues for membership in the Chapter shall be an amount such as recommended by the Board of Directors for approval by the membership.

B. RENEWAL: Renewal dues from Chapter members become due and payable January 1.

C. INITIAL APPLICATION: Application for new membership shall be accompanied by payment of annual Chapter and National dues (unless already an FMCA member). If an initial application is accepted after June 1, the dues shall be regarded as covering the next membership year.

D. INITIATION FEE: New and reinstated members may be required to pay an initiation fee in the amount established by the membership.

E. ARREARS: Any member whose dues remain unpaid for more than one (1) month after becoming due shall be considered delinquent. After three (3) months, membership is cancelled.

## **ARTICLE IV - OFFICERS AND DIRECTORS**

### **1. OFFICERS:**

A. Elected officers for the Chapter shall be a President, a Vice President, a Vice President for Planning, an Assistant Vice President for Planning, a Secretary, a Treasurer, an Assistant Treasurer, a National Director, and an Alternate National Director.

B. The duties of elected officers shall be as defined in the FMCA Member & Volunteer Handbook and in the Chapter's Standing Rules.

### **2. DIRECTORS:**

A. Elected Directors shall number at least six (6).

B. Specific duties may be delegated or assigned to Directors by the President. Directors shall also chair committees to which they are appointed by the President. Directors will select members for their committees as appropriate with the approval of the President.

3. TERMS OF OFFICE: The elected Officers and Directors of this Chapter shall serve a one year term of office, or until their successors are elected. Terms of office commence on January 1 each year.

4. EXECUTIVE BOARD:

A. The Officers and Directors shall form the Executive Board chaired by the President.

B. The Executive Board shall govern the day-to-day operation of the Chapter and have general supervision of the affairs of the Chapter between business meetings. Such duties include but are not limited to authorizing payment of proper bills of the Chapter and approving contracts for rallies. The Board shall be subject to the orders of the Chapter, and none of its acts shall be in conflict with the Chapter or FMCA.

5. EXECUTIVE BOARD MEETINGS:

A. At a minimum, the Executive Board should meet every other month of each activity year beginning in October with a concluding meeting in May.

B. The President shall call a meeting of the Executive Board upon the request of three members of the Executive Board. The meeting shall be held within ten (10) days of the request.

C. An Executive Board quorum shall be a majority of Board members.

6. RIGHTS AND LIMITATIONS:

A. An individual FMCA member may hold either a single office in each of two chapters or two offices in one chapter. A member may hold the office of national director or alternate national director in only one chapter.

B. Any member in good standing may be nominated from the floor for any elective office.

C. No official or member shall become vested of any right, title to, or interest in any Chapter property, except as required by law.

7. VACANCIES:

A. Vacancies occurring in Officer positions during a term of office shall be filled by nomination of the nominating committee and by vote of the membership at a business meeting.

B. Vacancies occurring in Director positions during a term of office shall be filled by vote of the Executive Board.

## **ARTICLE V - COMMITTEES**

1. **APPOINTMENT:** The President shall appoint Directors to chair committees (except Nominating Committee).
2. **DUTIES:** All committees shall function within the policies of the Chapter and (except Nominating Committee) under the direction of the President. Committee reports, financial reports, vouchers, and monies due the Chapter shall be submitted on a timely basis.
3. **QUORUM:** A committee quorum shall be a majority.

## **ARTICLE VI - CHAPTER ADMINISTRATION**

1. **AUTHORITY:** This Chapter shall be democratically self-governed, deriving its existence and authority from the consent of its membership assembled in meeting or, in certain instances, by mail/e-mail vote on stated propositions.
2. **ORGANIZATIONAL YEAR:** The fiscal and membership year of the Chapter shall commence on January 1 and end on December 31.
3. **CHAPTER MEETINGS:**
  - A. **TYPES:** The term ‘meeting’ shall include coach rallies, campouts, dinner meetings, and any other gatherings suitable to the function of the Chapter.
  - B. **BUSINESS MEETINGS:** The Chapter must hold at least two (2) business meetings each membership year at which a quorum is present. One such meeting will be held during the months of November and April respectively. The November meeting shall be the ANNUAL MEETING, the April meeting shall be the BUSINESS MEETING. Should additional business meetings be required, they must be at least fourteen (14) days apart and be duly announced in advance to the membership. Any item requiring a vote of the membership will be presented at either the annual meeting or business meeting unless the Board deems it to be of an urgent matter. Such urgent items will be announced at least 30 days before voting. Business meetings can be a gathering in one area or where some or all of the members communicate with other members through electronic means such as the Internet or telephone that allows all members the opportunity for simultaneous aural communication. Such meetings shall be duly announced in advance to the membership, including adequate description of how to participate.
  - C. **ANNUAL ELECTION:** The voting general membership shall elect chapter Officers, including a President, a Vice President, a Vice President for Planning, an Assistant Vice President for Planning, a Secretary, a Treasurer, an Assistant Treasurer, a National Director, an Alternate National Director and the Chapter Directors at the Annual Meeting (Nov).

D. QUORUM: A quorum for the transaction of business at any duly-called Chapter business meeting is twenty five percent (25%) of the Chapter family unit membership or fifteen (15) family unit memberships, whichever is less.

E. VOTING: Except as specified elsewhere in these Bylaws, a simple majority vote of F# and L# members in good standing and voting shall be required to approve or disapprove any matter. Voting will be one vote for each adult member. Balloting by mail/e-mail may be undertaken when a proposed matter is of such importance or urgency that the Board deems a total membership vote advisable.

F. PARLIAMENTARY PROCESS: The current edition of ROBERT'S RULES OF ORDER, NEWLY REVISED shall govern all Chapter proceedings to which they are applicable and in which they are not inconsistent with the Constitution and Bylaws of FMCA and of this Chapter.

4. MAINTAINING ACCREDITATION: This Chapter must maintain a minimum of fifteen (15) family unit members. The Chapter Secretary shall furnish to the National Office of FMCA, no later than December 31st each year, a membership list, a list of Chapter officers, and assurance that a business meeting was held.

5. ANNUAL AUDIT: An annual audit of the Chapter's financial books and records shall be undertaken and reported to the membership. The President shall appoint the Audit Committee at the Annual Meeting (Nov). The Audit Committee shall make its report to the membership at the Business Meeting (Apr).

6. APPLICATION OF NATIONAL CONSTITUTION AND BYLAWS: This Chapter accepts and agrees that the Chapter Bylaws shall conform to any mandatory requirements stipulated in the Constitution and Bylaws of FMCA.

## **ARTICLE VII - ELECTIONS**

### **1. NOMINATING COMMITTEE COMPOSITION:**

A. The Nominating Committee shall consist of an odd number, at least three (3) Chapter members in good standing, nominated and elected annually at the Business Meeting (Apr) by the Chapter Membership.

B. Election of an individual to the Nominating Committee shall not prohibit that person from being nominated for elected office.

### **2. NOMINATING COMMITTEE DUTIES:**

A. To select one of its members as Nominating Committee Chair.

B. To nominate one candidate for each of the Chapter Offices of President, Vice President, Vice President for Planning, Assistant Vice President for Planning, Secretary, Treasurer, Assistant Treasurer, National Director and Alternate National Director and at

least six (6) Chapter Directors for the new year to be presented for voting by the Chapter membership at the Annual Meeting (Nov).

C. To obtain clear acceptance of the nominees to serve should they be elected.

D. To make certain that nominated candidates are members in good standing and qualified under applicable National and Chapter bylaws.

E. To nominate candidates to fill vacancies that occur in elected officer positions.

F. The Nominating Committee will advise the membership of proposed slates of Officer and Director nominees at the monthly dinner meeting and in the Chapter Newsletter preceding formal presentation at the (Nov) Business Meeting.

#### **ARTICLE VIII - DISCIPLINE OR REMOVAL OF OFFICERS, DIRECTORS OR MEMBERS**

Any officer, director or member may be removed from office or disciplined as established by FMCA bylaws. Further, any elected officer or director, on proof of malfeasance or misfeasance during his or her term of office, or failure to attend board meetings wherein the welfare of the Chapter is involved, may be removed from office. Due process as follows will be observed: petitions for removal of any officer, director, or member shall require the signatures of ten (10) percent of the current membership. Any individual subject to proceedings under this section has the right to a hearing before the Executive Board and to request a membership vote on the issue at hand (their office and/or membership). Such sanction will require a two-thirds vote of those present at a regularly scheduled Chapter meeting with 30 days written notice given to the membership. The President of FMCA shall be informed immediately of such action.

#### **ARTICLE IX - AMENDMENT OF BYLAWS**

1. MANDATORY AMENDMENTS: National Bylaw Amendments applicable to Chapter operations shall be automatically adopted by the Chapter and are not subject to vote by the Chapter membership.

2. AMENDING PROCEDURE: These Bylaws may be amended by a 65% affirmative vote of the members present and voting at a duly-called business meeting, providing that prior notice of at least thirty (30) days has been given of the proposition(s) to amend. Any member of the Chapter may propose changes in the Bylaws. Approved amendments to these Bylaws become effective immediately upon their adoption or at such time as specified in the amendment.

3. DISTRIBUTION: Copies of changes, additions, amendments, or revisions to these Bylaws shall be forwarded to the Chapter Membership, the National Office and to the Area Vice President.

**ARTICLE X – STANDING RULES**

This Chapter may adopt Standing Rules to provide guidelines and procedures by which the chapter may function and operate. Such rules, for the day to day operation of the Chapter, shall be contained in the Chapter Standing Rules which shall be established and may be revised by a majority vote of the members at any duly called business meeting.

**ARTICLE XI - LIQUIDATION AND DISSOLUTION**

This chapter of FMCA may be dissolved by majority vote of chapter members. All of the remaining assets of the chapter shall be contributed to the purpose(s) for which the chapter is organized, or to a qualified non-profit charity or charities.

EFFECTIVE: Upon approval by the membership.

Executive Board Approval: 10/21/2003, 2/4/2014

Membership Notification: 11/04/2003, 2/27/2014

Membership Approval: 01/06/2004, 1/4/2014